**Contemporary Worship Leader**

**Workload:** The Cotemporary Worship Leader position at Preston Hollow Presbyterian Church is a 20-hour a week contract position with the possibility of becoming full-time in the future.

**Minimum Salary: $**30,000 annually

**Purpose:** Serves the church by providing weekly worship leadership, oversight, and management for various contemporary music opportunities at PHPC. These responsibilities include the contemporary worship service, special music offerings, and youth band.

**Accountability:**  The Contemporary Worship Leader shall be directly responsible to the Senior Associate Pastor for Adult Learning and Engagement and the Staff Committee. The Senior Associate Pastor for Adult Learning and Engagement will review the performance of the Contemporary Worship Leader in accordance with procedures established by the Staff Committee.

**Primary Duties and Responsibilities**: Key responsibilities include worship leadership, oversight, and management for PHPC’s Sunday contemporary worship service and youth band. This individual is a person who is spiritually alive, theologically awake, and enthusiastic about sharing music opportunities as a ministry of the church from the heart and soul.

**Primary Duties and Responsibilities:**

* **Music Leader for Worship@5 Service(s)**:
	1. Leadership, oversight, and management for PHPC’s Sunday contemporary service with availability to play in the morning and/or evening worship times.
	2. Choose, arrange, coordinate, and communicate musical offerings for weekly Sunday contemporary service
	3. Recruit, direct, and cultivate band/ensemble of hired and volunteer vocalists and instrumentalists, including coordinating with musicians on scheduling of rehearsals, worship services, planning, and payment.
	4. Forster a sense of care of community among band members
	5. Cultivate and populate Spotify playlists in collaboration with sermon series or liturgical season
	6. Work in collaboration with PHPC communications to promote contemporary worship opportunities through the church’s social media channels.
	7. Participate in quarterly planning team gatherings to plan and vision for upcoming seasons and ministry offerings.
* **Special Services:**
	1. Plan, coordinate, and perform musical offerings for special worship services in coordination with PHPC’s Director of Music, such as Maundy Thursday, Blue Christmas, Easter Sunrise, Services of Wholeness and Healing, and the Children’s Christmas Eve worship service and Christmas Eve communion service, etc.
* **Music Leader for Youth Band**
	1. Lead and organize the PHPC youth band
	2. Plan, manage, and lead weekly youth band practice sessions, 3-4 monthly worship services during Worship in the House, and annual youth Sunday worship service.

**General**:

* Attend meetings, quarterly visioning and planning Worship@5 meetings.
* Execute other requests made by the Senior Pastor and/or the Executive Team.

*The above noted position description is not intended to describe in detail the multitude of tasks that are assigned, but rather to give the individual a general sense of the responsibilities and expectations of this position. Essential functions will change as the nature of business demands change.*

**Core Competencies:**

* **Serves the Mission and Vision of the Church**: Works to accomplish the overall goals of the church within the scope of the position.
* **Communication:** Communicates effectively and professionally (both verbally and written) with all members, guests, and staff.
* **Hospitality**: Generates a sense of hospitality by his/her very presence; communicates a sense of availability, warmth, openness and approachability.
* **Interpersonal Skills:** Establishes good working relationships; works well with people at all levels; considers the impact of his/her actions on others; uses diplomacy and tact; is approachable; avoids communication triangles.